My Florida Regional Multiple Listing Service

MATRIX RESIDENTIAL DATA ENTRY FORM

** Indicates a Required Field o Indicates a Single Choice Field □ Indicates a Multiple Choice Field [G] = Green Fields

LISTING TAB-STATUS AND LISTING INFORMATION

Entered Where
- ○ Office
- ○ Association

**List Date

**Expiration Date

**List Price

Range Price Y/N
- ○ Yes
- ○ No

Vrange List Low Price

Representation
- ○ Seller Represented
- ○ Seller Not Represented

**Listing Type
- ○ Exclusive Right to Sell
- ○ Exclusive Agency
- ○ Exclusive Right to Lease
- ○ Limited Service (L.S.)
- ○ L.S. / Exclusive Agency
- ○ L.S. / Exclusive Right To Sell
- ○ Sold Data / Entry Only

Days Lease

# of Times Per Year

Minimum Lease
- ○ 1-7 Days
- ○ 1 Week
- ○ 2 Weeks
- ○ 1 Month
- ○ 2 Months
- ○ 3 Months
- ○ 4 Months
- ○ 5 Months
- ○ 6 Months
- ○ 1 Year
- ○ No Rent
- ○ No Min

**Office Primary Board ID
- ○ Bartow
- ○ Central Pasco
- ○ DeSoto
- ○ East Pasco
- ○ East Polk
- ○ Englewood
- ○ Interealty Usage
- ○ Lake and Sumter
- ○ Lake Wales
- ○ Lakeland
- ○ Manatee
- ○ Orlando Regional
- ○ Osceola
- ○ Other
- ○ Pinellas Suncoast
- ○ Port Charlotte
- ○ Sarasota
- ○ Tampa
- ○ Venice
- ○ West Pasco
- ○ West Volusia

**Special Sale Provision
- ○ Bank Owned / REO
- ○ Short Sale
- ○ None of the Above

**Special Listing Type
- ○ Exclusion
- ○ Exclusion / Variable Commission
- ○ Not Applicable
- ○ Other
- ○ Variable Commission

ADDRESS

**Street Number

Street Dir Pre

**Street Name

Street Type

Street Dir Post

Unit Number

**City

**State

**Zip

Zip + 4

**County

Floor Number

Building # Floors

Building Name/ Number

Floors in Unit

SCHOOLS

Elementary School

Middle or Junior School

High School

AUCTION

**Auction

- Yes
- No

Auction Date

Auction Time

EXTERIOR/POOL TAB - **POOL

- Community
- None
- Private

Pool Dimensions

Pool Type (8)

- Above Ground
- Auto Cleaner
- Child Safety Fence
- Diving Board
- Fiberglass
- Gunite/Concrete
- Heated Pool
- Heated Spa
- In Ground
- Infinity Edge
- Inside
- Other Water Feature
- Other
- Outside Bath Access
- Pool Sweep
- Salt Water [G]
- Screen Enclosure
- Solar Cover for Pool [G]
- Solar Heated Pool [G]
- Solar Powered Pool Pump [G]
- Spa
- Tile
- Vinyl

EXTERIOR/POOL TAB - EXTERIOR INFORMATION

**Property Style

- ½ Duplex
- Co-op
- Condo
- Condo - Hotel
- Dock/Rackominium
- Farm
- Manufactured / Mobile Home
- Modular
- Single Family Home
- Townhouse
- Villa

Mobile Home Style

- Pre-Fabrication
- Mobile Home

**Property Description (4)

- 1st Floor Multi-Story
- 2nd Floor / Multi Story
- 3rd Floor + above Multi-Story
- Efficiency
- Elevated
- End Unit
- Ground Floor Unit
- High-Rise
- In M / H Community
- Mid-Rise
- One Story
- Out of M / H Community
- Penthouse
- Split Level
- Three Story
- Townhouse 2-3 Floors
- Tri-Level
- Two Story

Architectural Styles (6)

- Bungalow
- Cape Cod
- Colonial
- Contemporary
- Courtyard
- Custom
- Dutch Provincial
- Elevated
- Florida
- French Provincial
- Historical
- Key West
- Patio
- Ranch
- Spanish / Mediterranean
- Townhouse
- Traditional
- Tudor
- Victorian
- Villa
- Other

**Location (10)

- ☐ Balcony
- ☐ Close to Bus Line
- ☐ Coastal Constr Ctrl Lnn
- ☐ Conservation Area
- ☐ Corner Lot
- ☐ Corner Unit
- ☐ Cul de Sac
- ☐ Drainage Canal
- ☐ End Unit
- ☐ Flood Zone
- ☐ Garden View
- ☐ Golf Course Frontage
- ☐ Golf Course View
- ☐ Greenbelt
- ☐ Greenbelt View
- ☐ Highway Frontage
- ☐ Hilly
- ☐ Historic District
- ☐ In City Limits
- ☐ In County
- ☐ Level
- ☐ Lot – Flag
- ☐ Lot - Irregular
- ☐ Lot - Key
- ☐ Lot – Oversized
- ☐ Lot - Tip
- ☐ Pasture/Agriculture
- ☐ Park View
- ☐ Pool View
- ☐ Sidewalk
- ☐ Street Brick
- ☐ Street Dead-End
- ☐ Street One Way
- ☐ Street Paved
- ☐ Street Private
- ☐ Street Unpaved
- ☐ Tennis Court View
- ☐ Unincorporated
- ☐ Wooded View
- ☐ Zoning Permits Horses

Front Exposure

- ○ N
- ○ S
- ○ E
- ○ W
- ○ NE
- ○ NW
- ○ SE
- ○ SW

**Exterior Construction (5)

- ☐ Asbestos
- ☐ Block
- ☐ Brick
- ☐ ICF Insulated Concrete Forms [G]
- ☐ Log
- ☐ Metal Frame
- ☐ On Piling
- ☐ Other
- ☐ Siding
- ☐ SIP Structurally Insulated Panel [G]
- ☐ Stem Wall
- ☐ Stone
- ☐ Stucco
- ☐ Tilt Up Walls [G]
- ☐ Wood Frame
- ☐ Wood Frame (Forestry Stewardship Certified) [G]

**Roof (3)

- ☐ Built up
- ☐ Membrane
- ☐ Metal
- ☐ Other
- ☐ Roof Over
- ☐ Shake
- ☐ Shingle
- ☐ Slate
- ☐ Tile

**Foundation (3)

- ☐ Basement
- ☐ Crawlspace
- ☐ Slab
- ☐ Stem Wall
- ☐ Stilt / Wood

**Exterior Features

- ☐ Balcony/Sun Deck
- ☐ Barn
- ☐ Detached In-Law Apt
- ☐ Detached Workshop
- ☐ Dog Run
- ☐ Fenced
- ☐ French Doors
- ☐ Fruit Trees
- ☐ Gazebo
- ☐ Greenhouse
- ☐ Gutters/Downspouts
- ☐ Handicap Modified
- ☐ Hot Tub/Spa
- ☐ Hurricane Shutters
- ☐ Irrigation System
- ☐ Mature Landscaping
- ☐ Oak Trees
- ☐ Gutters / Downspouts
- ☐ Other
- ☐ Outdoor Grill
- ☐ Outdoor Kitchen
- ☐ Outdoor Shower
- ☐ Parking - RV/Boat
- ☐ Patio/Porch/Deck Covered
- ☐ Patio/Porch/Deck Open
- ☐ Patio/Porch/Deck Screened
- ☐ Rental Apartment
- ☐ Outdoor Lights
- ☐ Satellite Dish
- ☐ Sauna
- ☐ Screen/Covered Enclosure
- ☐ Sliding Doors
- ☐ Sprinkler Metered
- ☐ Stables
- ☐ Storage
- ☐ Tennis Court - Private
- ☐ Trees/Landscaped
- ☐ Utility Shed
- ☐ Wheelchair Accessible
- ☐ Xeriscape

**Garage / Carport (3)

- [ ] 1 Car Carport
- [ ] 1 Car Garage
- [ ] 2 Car Carport
- [ ] 2 Car Garage
- [ ] 3 Car Carport
- [ ] 3 Car Garage
- [ ] 4 Car Carport
- [ ] 4 Car Garage
- [ ] 5+ Car Carport
- [ ] 5+ Car Garage
- [ ] RV Carport
- [ ] Golf Cart Garage
- [ ] RV Garage
- [ ] Under Building parking
- [ ] None

Garage Dimensions

Garage Features (10)

- [ ] Assigned Parking
- [ ] Attached
- [ ] Bath In Garage
- [ ] Circular Drive
- [ ] Covered Parking
- [ ] Detached
- [ ] Door Opener
- [ ] Drive Space
- [ ] Garage Conversion
- [ ] Golf Cart Parking
- [ ] Guest Parking
- [ ] No Street Parking
- [ ] None
- [ ] Open Parking
- [ ] Other
- [ ] Oversized
- [ ] Parking Pad
- [ ] Portico
- [ ] Secured Parking
- [ ] Side Rear Entry
- [ ] Street Parking
- [ ] Tandem Parking
- [ ] Under Building Parking
- [ ] Washer/Dryer Hookup
- [ ] Workshop

Maintenance Includes (19)

- [ ] Building Exterior
- [ ] Cable
- [ ] Community Pool
- [ ] Electric
- [ ] Escrow Reserves Fund
- [ ] Fidelity Bond
- [ ] Flood Insurance
- [ ] Gas
- [ ] Ground Maintenance
- [ ] Insurance Building
- [ ] Internet
- [ ] Maintenance/Repairs
- [ ] Manager
- [ ] Not Applicable
- [ ] Other
- [ ] Pest Control
- [ ] Private Road
- [ ] Public Insurance
- [ ] Recreational Facilities
- [ ] Roof
- [ ] Security
- [ ] Tennis Courts
- [ ] Trash Removal
- [ ] Water/Sewer

Model / Make

MH Width

- ○ Single
- ○ Double
- ○ Triple

LAND AND TAX TAB - LEGAL

**Tax ID

Alt Key/Folio

**Taxes

**Tax Year

**Year Built

**Zoning

Zoning Compatible Y/N

- ○ Yes
- ○ No

**Legal Description

**Section

**Township

**Range

**Plat Book/Page

**Subdivision Number

Subdivision Section Number

**Block/Parcel

**Lot #

**Legal Subdivision Name

**Additional Parcel Y/N

- ○ Yes
- ○ No

SW Subdiv Sub Condo Number

SW Subdv Community Name

Complex/Community Name/ NCCB

Millage Rate

LAND AND TAX TAB - LOT INFORMATION

Flood Zone Code

**Lot Dimensions

**Lot Size (Square Feet)

**Lot Size (Acres)

**Total Acreage

- ◯ Zero Lot Line
- ◯ Up to 10,889 Sq. Ft.
- ◯ 1/4 Acre to 21,779 Sq. Ft.
- ◯ 1/2 acre to 1 acre
- ◯ One+ to Two acres
- ◯ Two + to Five acres
- ◯ 5 to less than 10
- ◯ 10 to less than 20
- ◯ 20 to less than 50
- ◯ 50 to less than 100
- ◯ 100 to less than 200
- ◯ 200 to less than 500
- ◯ 500+ acres
- ◯ Non-Applicable

LAND AND TAX TAB - PARCEL

**Homestead Y/N
- ◯ Yes
- ◯ No

Other Exemptions Y/N
- ◯ Yes
- ◯ No

**CDD Y/N
- ◯ Yes
- ◯ No

CDD Fee

Future Land Use

Planned Unit Development
- ◯ Yes
- ◯ No

**New Construction
- ◯ Yes
- ◯ No

Construction Status
- ◯ Completed
- ◯ Pre-Construction
- ◯ Under Construction

Projected Completion Date

Special Tax District Y/N (Tampa)
- ◯ Yes
- ◯ No

**Total Units

Land Lease Fee

INTERIOR TAB - INTERIOR INFORMATION

**Beds

**Full Baths

**Half Baths

**Square Feet Heated

Total SqFt

**Sq Ft Source

- ◯ Appraisal
- ◯ Builder
- ◯ Measured
- ◯ Owner Provided
- ◯ Public Records

**Utilities (10)

- ☐ Aerobic Septic
- ☐ BB/HS Internet Avail
- ☐ Cable Available
- ☐ City Water
- ☐ Cable Connected
- ☐ Electric
- ☐ Canal/Lake For Irrigation
- ☐ County Water
- ☐ Fiber Optics
- ☐ Fire Hydrant
- ☐ None
- ☐ Other
- ☐ Gas
- ☐ Private Sewer
- ☐ Private Utilities
- ☐ Generator Hookup
- ☐ Integrated Generator
- ☐ Private Municipal System
- ☐ Public Sewer
- ☐ Mini Sewer
- ☐ Public Utilities
- ☐ Public Municipal Water
- ☐ Private Municipal Water
- ☐ Septic
- ☐ Sprinkler Meter
- ☐ Sprinkler Recycled
- ☐ Public Water Avail
- ☐ Sprinkler Well
- ☐ Street Lights
- ☐ Underground
- ☐ Well

Additional Rooms (9)

- ☐ Bonus Room
- ☐ Breezeway
- ☐ Den / Library / Office
- ☐ Double Master Bedroom
- ☐ Family Room
- ☐ Florida Room
- ☐ Foyer
- ☐ Game Room
- ☐ Inlaw / Rental Apt
- ☐ Inside Utility
- ☐ Loft
- ☐ Media Room

**Air Conditioning (2)

- ☐ Central
- ☐ Humidistat
- ☐ No Air
- ☐ Wall Units/Window
- ☐ Zoned/Multiple

**Heating and Fuel (6)

- [ ] Central
- [ ] Fuel - Electric
- [ ] Fuel - Gas Bottled
- [ ] Fuel - Gas Natural
- [ ] Fuel – Oil
- [ ] Heat Pump
- [ ] Heat Recovery Unit
- [ ] No Heat
- [ ] Other
- [ ] Partial
- [ ] Radiant / Baseboards
- [ ] Radiant / Ceiling
- [ ] Solar
- [ ] Space Heater
- [ ] Wall Furnace
- [ ] Wall Units / Window Units
- [ ] Zoned / Multiple

**Appliances Included/ (13)

- [ ] Built In Oven
- [ ] Compactor
- [ ] Cook Top Only
- [ ] Convection Oven
- [ ] Dishwasher
- [ ] Disposal
- [ ] Dryer
- [ ] Exhaust Fan
- [ ] Freezer
- [ ] Gas Appliances
- [ ] Hot Water Electric
- [ ] Hot Water Gas
- [ ] Indoor Grill
- [ ] Kitchen Reverse Osmosis Sys
- [ ] Microwave
- [ ] Microwave Hood
- [ ] None
- [ ] Other
- [ ] Oven
- [ ] Oven Double
- [ ] Range
- [ ] Range Hood
- [ ] Refrigerator
- [ ] Solar Hot Water Owned
- [ ] Tankless Water Heater
- [ ] Solar Hot Water Rented
- [ ] Washer
- [ ] Water Softener Owned
- [ ] Water Softener Rented
- [ ] Water Aerator Owned
- [ ] Water Aerator Rented
- [ ] Water Filter Owned
- [ ] Water Filter Rented
- [ ] Wine/Bar Refrigeration

Interior Layout (8)

- [ ] Breakfast Room Separate
- [ ] Eating Space In Kitchen
- [ ] Formal Dining Room Separate
- [ ] Formal Living Room Separate
- [ ] Great Room
- [ ] Kitchen/Family Room Combo
- [ ] 'L' Dining
- [ ] Living/Dining Room Combo
- [ ] Living Room/Great Room
- [ ] Master Bedroom Downstairs
- [ ] Open Floor Plan
- [ ] Split Bedroom
- [ ] Volume Ceilings

**Interior Features (14)

- [ ] Attic
- [ ] Attic Ventilator
- [ ] Blinds/Shades
- [ ] Built in Features
- [ ] Cathedral/Vaulted Ceiling
- [ ] Ceiling Fan(s)
- [ ] Central Vacuum
- [ ] Corridor Access
- [ ] Crown Moulding
- [ ] Dry Bar
- [ ] Dumb Waiter
- [ ] Elevator
- [ ] Fire Sprinkler
- [ ] Furnished
- [ ] Furnishing - Optional
- [ ] Handicapped Modified
- [ ] Hot Tub/Spa
- [ ] In Wall Pest System
- [ ] Inside Utility
- [ ] Intercom System
- [ ] Medical Alarm
- [ ] Radiant Barrier
- [ ] Rods
- [ ] Sauna
- [ ] Skylights
- [ ] Smoke Alarms
- [ ] Solid Surface Counters
- [ ] Solid Wood Cabinets
- [ ] Storage Room
- [ ] Thermal Windows
- [ ] Tray Ceiling
- [ ] TV Antenna
- [ ] Unfurnished
- [ ] Video Monitoring
- [ ] Walk In Closet
- [ ] Washer/Dryer Hookup
- [ ] Wet Bar
- [ ] Wheelchair Accessible
- [ ] Whole House R.O. System
- [ ] Window Treatment
- [ ] Other

Master Bath Features (4)

- [ ] Bath w Spa/Hydro Massage Tub
- [ ] Bidet
- [ ] Dual Sinks
- [ ] Garden Bath
- [ ] Handicapped Accessible
- [ ] Shower - No Tub
- [ ] Tub w Separate Shower Stall
- [ ] Tub w Shower
- [ ] Other – Specify in Remarks

Kitchen Features (5)

- [ ] Breakfast Bar
- [ ] Closet Pantry
- [ ] Desk Built In
- [ ] Island
- [ ] Pantry
- [ ] Walk In Pantry

**Floor Covering (6)

- [ ] Bamboo [G]
- [ ] Brick/Stone
- [ ] Carpet
- [ ] Ceramic Tile
- [ ] Concrete [G]
- [ ] Cork [G]
- [ ] Forestry Stewardship Certified [G]
- [ ] Laminate
- [ ] Marble
- [ ] Marmoleum [G]
- [ ] Parquet
- [ ] Other
- [ ] Quarry Tile
- [ ] Reclaimed Wood [G]
- [ ] Recycled/Composite Flooring [G]
- [ ] Salvaging Flooring [G]
- [ ] Slate
- [ ] Terrazzo
- [ ] Vinyl
- [ ] Wood

**Fireplace Y/N

- ○ Yes
- ○ No

Fireplace Description (2)

- [ ] Decorative
- [ ] Electric Fireplace
- [ ] Family Room
- [ ] Free Standing
- [ ] Gas Fireplace
- [ ] Living Room
- [ ] Master Bedroom
- [ ] Non Wood Burning Fire Place
- [ ] Wood Burning FP
- [ ] Other Room

Security System

- ○ Leased
- ○ Owned

ROOMS TAB - ROOM DIMENSIONS

Choices for Room Types are: 2nd Bedroom, 3rd Bedroom, 4th Bedroom, 5th Bedroom, Balcony/Porch/Lanai, Bonus Room, Breezeway, Den/Library/Office, Dinette, Dining Room, Double Master Bedroom, Family Room, Florida Room, Foyer, Game Room, Great Room, Inlaw/Rental Apartment, Inside Utility, Kitchen, Living Room, Loft, Master Bedroom, Media Room, Study/ Den, Studio

Choices for Rooms Level are: Basement, Fifth Level, First Level, Fourth Level, Second Level, Third Level

Choices for Primary Floor Covering are: Bamboo, Brick/Stone, Carpet, Ceramic Tile, Concrete, Cork, Forestry Stewardship Certified, Laminate, Marble, Marmoleum, Parquet, Other, Quarry Tile, Reclaimed Wood, Porcelain Tile, Salvaging Flooring, Slate, Terrazzo, Vinyl, Wood

	Room Type	Room Level	Room Dimensions (WxL)	Room Primary Floor Covering
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				

14

15

16

17

18

19

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21

22

23

24

25

WATER/GREEN TAB - WATER ACCESS

Water Access Y/N

- Yes
- No

Water Access (10)

- Bay/Harbor
- Beach – Private
- Beach – Public
- Beach – Access Deeded
- Canal – Freshwater
- Canal – Saltwater
- Creek
- Gulf/Ocean
- Gulf/Ocean to Bay
- Intracoastal Waterway
- Lagoon
- Lake
- Lake – Chain of Lakes
- Limited Access
- Marina
- Pond
- River

Water View Y/N

- Yes
- No

Water View (10)

- Bay/Harbor – Full
- Bay/Harbor – Partial
- Beach
- Canal
- Creek
- Gulf/Ocean – Full
- Gulf/Ocean – Partial
- Gulf/Ocean to Bay
- Intracoastal Waterway
- Lagoon
- Lake
- Lake – Chain of Lakes
- Marina
- Pond
- River

Water Frontage Y/N

- Yes
- No

Water Frontage (10)

- Bay/Harbor
- Beach – Private
- Beach – Public
- Canal – Freshwater
- Canal – Saltwater
- Creek
- Gulf/Ocean
- Gulf/Ocean to Bay
- Intracoastal Waterway
- Lagoon
- Lake
- Lake – Chain of Lakes
- Marina
- Pond
- River

Water Extras Y/N

- Yes
- No

Water Extras (10)

- Boathouse
- Boat Ramp – Private
- Davits
- Dock – Slip 1st Come
- Dock – Slip Deeded Off-Site
- Dock – Slip Deeded On-Site
- Fishing Pier
- Lift
- Private Lake Dues Required
- Lock
- Boats-None Allowed
- Bridges – No Fixed Bridges
- Riprap
- Sailboat Water
- Seawall – Concrete
- Seawall – Other
- Skiing Allowed

Water Name

Waterfront Feet

WATER/GREEN TAB - GREEN INFORMATION

Green Certifications (G) (4)

- ☐ EarthCraft House
- ☐ Energy Star Home
- ☐ EPA Indoor Air Quality Plus
- ☐ EPA Watersense
- ☐ FGBC Green Certified Home
- ☐ FGBC Remodel
- ☐ Florida Certified Yard
- ☐ Florida Friendly Yard Recognition
- ☐ Florida Water Star
- ☐ FORTIFIED for Safer Living
- ☐ Geothermal HVAC
- ☐ LEED Certified Building
- ☐ LEED for Homes
- ☐ LEED Neighborhood Development
- ☐ NAHB Certification
- ☐ Other – Specify in Remarks

Green Energy Features (G) (9)

- ☐ Energy Star Dishwasher
- ☐ Energy Star Refrigerator
- ☐ Energy Star Qualified Roof Product
- ☐ Energy Star Washer
- ☐ Energy Star Windows
- ☐ Gas Tankless Appliances
- ☐ Geothermal Heat Pump
- ☐ Heat Pump Water Heater
- ☐ Heat Recovery Unit
- ☐ Humidistat
- ☐ HVAC SEER 15+
- ☐ HVAC SEER 20+
- ☐ Hydro Power
- ☐ Hydronic Radiant Heating
- ☐ Outdoor Lighting – None
- ☐ Outdoor Lighting – Solar
- ☐ Programmable Thermostat
- ☐ Radiant Barrier
- ☐ Reflective Roofing Material
- ☐ Solar Hydronic Radiant Heat
- ☐ Solar Power
- ☐ Solar Water Heater
- ☐ Sprayfoam Insulation – Attic
- ☐ Sprayfoam Insulation – Walls
- ☐ Wind

Green Water Features (G) (15)

- ☐ Cistern
- ☐ Drip Irrigation
- ☐ Dual Flush Toilets
- ☐ Grey Water Use-Whole House
- ☐ High Eff. Faucet/Fixtures
- ☐ High Eff. (Low Flow) Toilet
- ☐ Irrigation – Low Volume
- ☐ Irrigation - None
- ☐ Irrigation – Reclaimed Water
- ☐ Rain Barrels-Spigot/Overflow
- ☐ Whole House Water Purification

Green Landscaping (G) (4)

- ☐ Fl. Friendly/Native Landscape
- ☐ Non Toxic Fertilizer/Pesticides
- ☐ Veg. (Productive) Garden
- ☐ Rain Water Harvesting

Indoor Air Quality (G) (15)

- ☐ Bath Fans Vented to Outside
- ☐ Fireplace - Direct Vent
- ☐ Fresh Air Ventilation System
- ☐ HVAC Filter MERV 8+
- ☐ No/Low VOC Paint/Finish
- ☐ No/Low VOC Flooring
- ☐ Non Toxic Pest Control
- ☐ HVAC Cartridge/Media Filter
- ☐ HVAC UV/Elec. Filtration
- ☐ Range Hood Vented to Outside
- ☐ Sealed Combustion
- ☐ Whole House Vacuum System

Disaster Mitigation (G) (7)

- ☐ Above Flood Plain
- ☐ Fire Resistant Exterior
- ☐ Fire/Smoke Detection Integration
- ☐ Hurricane Insurance Deduction Qual..
- ☐ Hurricane Shutters/Windows
- ☐ Lightning Protection System
- ☐ Safe Room

HERS Index

OWNER TAB - OWNER

Owner Name

Owner Phone

Tenant Name

Tenant Phone

**Ownership

- Co-Op
- Fee Simple
- Condominium
- Condo - Hotel
- Land-Lease
- Fractional Ownership

Fannie Mae Secured

- Yes
- No

Management Contact Information

COMMUNITY TAB - ASSOCIATION INFORMATION

**HOA/COMM ASSN

- None
- Optional
- Required

HOA Fee

HOA Payment Schedule

- Annual
- Monthly
- Quarterly
- Semi Annual

Condo Maintenance Fee

Condo Maintenance Fee Schedule

- Annual
- Monthly
- Quarterly
- Semi Annual

Mo. Maintenance $

Community Features (25)

- Airport/Runway
- Boat Slip
- Association Recreation - Lease
- Buyer Approval Required
- Association Recreation - Owned
- Card Entry
- Community Hot Tub/Spa
- Community Boat Ramp
- Deed Restrictions
- Dock
- Elevators
- Fees Required
- Fishing Pier
- Fitness
- Gated Community
- Golf Community
- Handicap Modified
- Horse Stables
- Irrigation By Reclaimed Water [G]
- Laundry Facility
- Maintenance Free
- No Deed Restriction
- No Truck/RV/Motorcycle Parking
- None
- Optional Additional Fees
- Playground
- Park
- Public Boat Ramp
- Racquet Ball
- Private Boat Ramp
- Recreation Building
- Security
- Storage
- PUD
- Tennis Courts
- Water Access
- Waterfront Complex
- Special Comm Restrictions
- Tenants No Pets

Other Fees Y/N

- Yes
- No

Other Fees Amount

Other Fees Term

- Annual
- Monthly
- Quarterly
- Semi Annual

Deed Restrictions Y/N

- Yes
- No

Monthly HOA Amount

Monthly Condo Fee Amount

COMMUNITY TAB - HOUSING FOR OLDER PERSONS

**HOUSING FOR OLDER PERSONS (2)

- 55+
- 62+
- N/A

FCHR Website

- Yes
- No

Affidavit

- Yes
- No

Expire Renewal Date

PETS

Pets Allowed Y/N

- Yes
- No

Pet Restrictions Y/N

- Yes
- No

Number of Pets

Pet Size

Max Pet Weight

Pet Restrictions

REALTOR INFORMATION TAB – REALTOR INFORMATION

Financing Available (10)

- Energy Efficient Mortgage [G]
- Assumable - Must Qualify
- Assumable - Non Qualify
- Cash
- Conventional
- Exchange/Trade
- FHA
- Flood Insurance Required
- Lease Option
- Green Financing Available [G]
- Lease Purchase
- Other
- Seller Financing
- Special Funding
- USDA
- VA

Realtor Information (25)

- Agent Related to Owner
- Agent / Owner
- Assoc Approval Required
- Assumable Mortgage
- Brochure Available
- CDD Addendum Required
- Condominium Disclosure Avail
- Corporate Owned Relo
- Docs Available
- Environmental Report Available
- Fence Restrictions
- Fixer-Upper
- Floor Plan Available
- Foreign Seller
- HOA Disclosure Available
- Home Warranty
- In-Law Quarters
- Lead Paint Disclosure
- Lease Restrictions
- Leasing Not Allowed
- No Sign
- Other Disclosures-Contact Agent
- Owner Will Assist w/ Closing Costs
- Owner Will Consider Financing
- Right Of First Refusal
- Scrub Jay-check with county
- Seller Property Disclosure
- Septic Sewer Addendum Req.
- Short Term Rental Allowed
- Sold As-Is
- Special Assessments
- Subject To Approval
- Survey Available
- Termite Bond / Warranty
- Vehicle Restrictions

Realtor Info (Confidential) (7)

- Bonus to Selling office
- Bonus to Lease office
- Contract for Deed
- Go To Site
- In Foreclosure
- Lease Available
- Owner Occupied
- Pet on Premises
- Pre Foreclosure
- Tenant Approval
- Tenant Occupied
- Vacant
- Variable Rate Commission

AGENT/OFFICE

**Agent ID

Agent Name

Agent Email

Office Name and Information

List Agent 2 ID

Agent 2 name

Agent 2 Email

Office 2 Name and information

Team Name

Interoffice Info

COMPENSATION

**Single Agent Comp

**Non Rep Comp

**Trans Broker Comp

Bonus

Yes

No

Bonus Amount

Bonus Expiration Date

SHOWING INFORMATION

Call Center Phone Number

Showing Time

Showing Time Secure Remarks

**Showing Instructions (16)

24 Hour Notice

Appointment Only

Call Before Showing

Call Listing Agent

Call Agent 2

Contact Call Center

Call Listing Office

Call Owner

Call Tenant

Gate Code Required

Key-Listing Broker Office

Listing Agent Must Accompany

Lock Box - Combination

Lock Box - Electronic

Use Request Showing Button

Lock Box Coded

Pet on Premises

No Call Box

See Remarks

Under Construction (Go to site)

IDX/VOW

**Internet Y/N

Yes

No

**Show Prop on Address on Internet Y/N

Yes

No

**IDX Y/N

Yes

No

**Realtor.com Y/N

Yes

No

**VOW AVM Y/N

Yes

No

**IDX/VOW Display Comments Y/N

Yes

No

Third Party Y/N

Yes

No

MARKETING LINKS and INFORMATION

**Create Automatic Virtual Tour

Yes

No

Virtual Tour Link

Virtual Tour Link 2

Web Link 1

Web Link 2

**Public Remarks

Realtor Only Remarks

**Driving Directions

The Owner has reviewed the foregoing information contained in this Data Entry Form and acknowledges the information to be true and correct to the best knowledge of the owner.

The Owner agrees to indemnify and hold harmless the My Florida Regional Multiple Listing Service (MFRMLS), the Originating Board, and their employees, the Listing Broker and licensees, the Selling Broker and licensees, and all other cooperating Brokers and licensees against any and all claims or liability (including attorney fees) arising from any breach of warranty by Owner or from any incorrect information supplied by Owner or from any facts concerning the Property which was known or reasonably should have been known to Owner but not disclosed by Owner.

At the request of the Listing Broker, unless otherwise properly indicated on this Data Entry form, MFRMLS will electronically transmit information about the Owner's property to Internet web sites to aid in the marketing of the Property for sale.

MFRMLS shall retain and make available all such data and photographs to all its participants for an indefinite period.

MFRMLS assumes no responsibility or liability to Owner for errors or omissions on this Data Entry Form or in the MFRMLS computer system.

The Owner hereby authorizes Listing Broker to file this Data Entry form with the MFRMLS and the Owner will provide timely notice of all status changes.

DATE	OWNER SIGNATURE	OWNER SIGNATURE

DATE	BROKER